

1280 Main St. West
 Hamilton, ON, L8S 4L8
 905-525-9140 Ext. 23322
 Burke Science Building (BSB), B108
 operations@mcmastersciencesociety.com

Meeting Date and Time: Sunday, November 6th, 2016 @ 7:09 PM

Meeting Location: McMaster Institute for Applied Health Sciences (IAHS) Room #301

Chair: Josh Yachouh (VP Internal)

Deputy-Chair: Jasmine Bhatti (Bylaws and Operations Officer)

<u>Name and Position</u>	<u>Topic and Discussion</u>
Patricia Kousoulas - MSS President	<p>Patricia: This motion is aiming at discussing the issues that many science students face in general Science Culture</p> <ol style="list-style-type: none"> 1. <i>History</i> <ul style="list-style-type: none"> - Mona: Executives went through yearbooks from past years (1997, 2001, 2003) discovering small pieces of science history at mac. Points such as logo creation, oaths, and traditions were uncovered. Although the goal in mind was to determine methods of communicating the extent details 2. <i>Pride</i> <ul style="list-style-type: none"> - Michelle L: Comparing the MSS to the MES shows that there are many generalized cheers and initial traditions that first year engineering students are introduced to on move-in day. This is missing from - Saakethiya: There should be a stronger focus on facilitating collaboration between program societies - Bhavya: Program societies should not feel as if we only owe them money - Saakethiya: The MSS should look into having a liaison sit on the council from every program, or every program that isn't represented. - Monish: The iSci liaison plays a great role in connecting students to the science faculty and this is something that the team should look forward to establishing 3. <i>Identity</i> <ul style="list-style-type: none"> - Ryan: Goals for science pride should be that the MSS promotes to students a set of ideologies outlining the importance of scientists and studying at McMaster. 4. <i>Traditions</i>



	<ul style="list-style-type: none">- Jess: Traditions should be established such that there are significant belongings and takeaways to leave science with, similarly to the engineering ring. Whether it be a pin, lanyard, there is a piece of notable memory encapsulated in your belonging and your experiences are the same yet different among other graduates.- Optimizing orientation such that students feel connected as soon as getting into campus- Sabrina: Perhaps running year-wide traditional events such as the pictures that occur during welcome week will help to unite the students.
Josh Yachouh - VP Internal	<p>Nucleus Bookings</p> <ul style="list-style-type: none">- Three areas that we have access to<ul style="list-style-type: none">- Old and New Nuclei, MSS Office- Basement space should be a constant whereas the new lounge can be a variable- Students have the opportunity to run events within the nucleus<ul style="list-style-type: none">- Old nucleus developed as more of a study space- Ex. Course Review Study Sessions- Walk-in hours but available to booking- Can be last minute- Patricia<ul style="list-style-type: none">- Unsure of the new lounge being used as a booking space, may create a space that- Rachael<ul style="list-style-type: none">- Echo the idea to keep the events within the old nucleus- Communication about events that will happen as some may choose to use that space to study- Ryan<ul style="list-style-type: none">- Eliminates a quiet study space if you dedicate the nucleus to bookings- Use the new lounge as the study space- Limited number of bookings per week- Elsie<ul style="list-style-type: none">- We shouldn't monopolize the old Nucleus- The Old nucleus can be a space for the MSS to have an event (Event Hub)- Saakethiya<ul style="list-style-type: none">- Opposes the basement being a consistent study space because of options elsewhere on campus



	<ul style="list-style-type: none"> - Money has been put into the lounge and we're taking it away from students if we make it a booking space - Monish <ul style="list-style-type: none"> - We shouldn't define the two spaces specifically without having them open to the public first
<p>Ryan Threndyle - Formaldehyde Coordinator</p>	<p>Ryan: Roles of exec and alleviating curiosity</p> <ul style="list-style-type: none"> - Tickets will be on sale online via Ticket on Nov 26 @ noon <ul style="list-style-type: none"> - Streamlines the process - Execs do not need to purchase a ticket - they will be held - Ticket pricing has not been decided yet - around 37/ticket 42 with website fee - Information of ticket purchasers is collected online, such as bus times, dietary restrictions, personal information, thus during office hours our only role is to confirm their information and distribute their ticket - Students cannot get into formaldehyde with a printed ticket, they need a physical ticket - Cannot purchase a ticket without a McMaster email <ul style="list-style-type: none"> - 2 tickets per email, you can buy tickets for guests - Rachael: Will any money being going to the charity of the year? - Ryan: No, but 2 tickets will be raffled - this money will go to the charity of the year - Anticipates this as the most equitable way to sell - Saakitheyia <ul style="list-style-type: none"> - Define these details on the MSS Whiteboard - Connor - Formaldehyde Promotions <ul style="list-style-type: none"> - Nov 21 start date
<p>Saakitheyia Sriranjana and Bhavya Singh - SIF Co-Directors</p>	<p>SIF Promo Week Updates,</p> <ul style="list-style-type: none"> - Will be in second semester <ul style="list-style-type: none"> - Jan 16-20 - Collaborations with the MSS for this event - First Feedback Deadline November - Wed/Thurs - SIF Event, office hours may be in the lobby <ul style="list-style-type: none"> - Complimentary coffee for students getting involved with it - SIF Database - Mid January <ul style="list-style-type: none"> - Testimonials - Feedback - Encourages more applications for SIF
<p>Sabrina</p>	<p>Updates for the Networking and Presentation Skills Workshop</p>

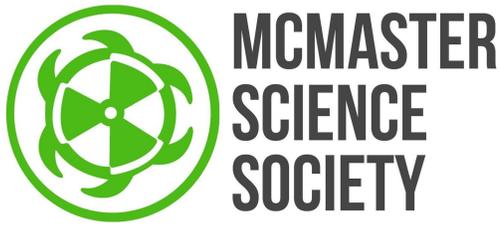


MCMMASTER SCIENCE SOCIETY

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<p>Campbell - Academic Events Planner</p>	<ul style="list-style-type: none"> - Nov 16th - Bubbly and Bruschetta - Sessions from a Psych Prof - Toastmasters and Practicing Presentations - Communication with Grad students and Thesis Students <ul style="list-style-type: none"> - Reach out if you know anyone - Volunteers for waiters - business casual - Josh: Get the grad committee to help find grad/thesis students - Patricia: Communicate on the program society executive page - Saakethiya: Is the event dedicated on research? - Sabrina: The networking portion
<p>Mona - VP Academic</p>	<p>Mona: Met with the dean of science and SRA Science caucus head to discuss advocacy in science</p> <ul style="list-style-type: none"> - Advocating for teaching focused professors - Break the cap of the teaching focused professors - The Dean has asked us to run a campaign on how students benefit from teaching professors - Label it as the MSS taking a stance on the cap of teaching professors, and aiming to see it increas <p>Josh:</p> <ul style="list-style-type: none"> - Students very much resonate with teaching profs and believes this makes a positive impact on student life, the MSS should be involved with a campaign to hire more teaching profs <p>David:</p> <ul style="list-style-type: none"> - <p>Motion to take a stance on supporting the increased cap on teaching professors</p> <ul style="list-style-type: none"> - Passes unanimously - Abstentions: Monish Ahluwalia <p>Mona</p> <ul style="list-style-type: none"> - Planning on the campaign happening sooner rather than later, contact

Time of Meeting Conclusion: 9:02 pm



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Meeting Date and Time: November 20th, 2016 @ 7:04 PM

Meeting Location: McMaster Institute for Applied Health Sciences (IAHS) Room #301

Chair: Josh Yachouh (VP Internal)

Deputy-Chair: Jasmine Bhatti (Bylaws and Operations Officer)

Official Observers: Hannah Song (External Committee Member), Angela Gupta (External Committee Member), Daniel D'Souza (MSS General Member), Ryan Deshpande (MSS General Member), Judit Anthony (MSS General Member), Kobina Baiden (SRA Science Caucus Leader), Ksenia Rybkina (Biochem Society President), Aquino Inigo (SRA Science), Sharujaa Nadarajah (MSU VP Administration), Preethi Anbalagan (SRA Science)

<u>Name and Position</u>	<u>Topic and Discussion</u>
Patricia - President	Students feeling Disconnected: Quick Feedback <ul style="list-style-type: none"> - Feedback model in development - Aim of sharing progress and development - From peripheral and VP standpoint <ul style="list-style-type: none"> - Catch up with VPs - Set goals for next term Josh <ul style="list-style-type: none"> - Note they will be anonymous general feedback forms Patricia <ul style="list-style-type: none"> - SRA science engaged with the audience of the MSS to gather feedback on disconnectivity from the society. I hope we can all note that in the future we should be taking initiatives to cater better to students. I also encourage you to go out and seek that feedback from students.
Patricia - President	Offer for sponsorship from MSU regarding Light Up The Night <ul style="list-style-type: none"> - Vote: Should the McMaster Science Society contribute a sponsorship of \$500 to Light up the Night. Ryan <ul style="list-style-type: none"> - \$500 is a feasible amount of money to contribute - Have Sciclones help facilitate rides Nicole <ul style="list-style-type: none"> - Did the team do this last year?



	<p>Patricia</p> <ul style="list-style-type: none">- We had the option though opted-out <p>Elsie</p> <ul style="list-style-type: none">- If we wanted to bring a science presence we may as well have science reps go in suits and not sponsor <p>Daniel</p> <ul style="list-style-type: none">- Plaque states in front of each ride the sponsor <p>David</p> <ul style="list-style-type: none">- Sponsorship signs may not provide a great presence <p>Ryan</p> <ul style="list-style-type: none">- Having the reps with no purpose, just in suit doesn't have the same effect. We should gage for more information on how to get reps involved. If reps were involved then the sponsorship would be much more valuable.
Josh Yachouh - VP Internal	<p>Elections</p> <ul style="list-style-type: none">- Constitution states that the role of MSS President can only be taken by an MSS Exec of the current year- Look to remove this point- Possibility of a presidential debate or another medium to facilitate discussion and make election as fair as possible<ul style="list-style-type: none">- Not a popularity contest- Separate Presidential from VP/Year Rep Elections <p>David</p> <ul style="list-style-type: none">- Worried about students not having the right understanding of the role. There can be a lot of behind the scene misunderstanding for the responsibilities. <p>Ryan</p> <ul style="list-style-type: none">- A successful transition should prepare anybody for a role and we shouldn't restrict it by experience. By limiting it, you prevent students who may have run for exec roles and lost, from being candidates for the position. This message is strong enough for me to say we should open it to everyone. <p>Ksenia</p> <ul style="list-style-type: none">- Why is there a notion of having to change the mindset of the constitution that occurred <p>Josh</p> <ul style="list-style-type: none">- This is a notion that was brought up to students to the exec this year. <p>Daniel</p> <ul style="list-style-type: none">- Some students feel disconnected and this is your opportunity to open the position to any students, if a student feels that they want to make a change somewhere, and they feel qualified, they can



	<p>take away that stigma of being involved, and being in a constant vision.</p> <p>Rabeena</p> <ul style="list-style-type: none">- We have many teams, and even as execs and VPs, it's difficult for us to be fully educated in each position's portfolio. There would be a similar transition from an individual who was on the exec the prior year, and from one who wasn't on the year. As long as the candidate is willing to learn there is an important. <p>Mona</p> <ul style="list-style-type: none">- Proactive approach by nominees to understand the gravity of the role <p>Elsie</p> <ul style="list-style-type: none">- While the debate is a great idea, I'm personally worried about having another election and from a student perspective it's easy to be exhausted. <p>Josh</p> <ul style="list-style-type: none">- Having separate presidentials is more a logistical change and doesn't require a constitutional amendment <p>Kobina</p> <ul style="list-style-type: none">- I can validate why it's important to have any student to run though sometimes, in wanting more students to have the opportunity we forget what the MSS means as a whole. I would hope that somebody has SOME experience with faculty societies and we should consider opening it up to different things that are open to science students such as being on the program society. Assuming the candidate is someone who is passionate about the role, then this would be fair but it cannot be guaranteed by opening this position up to all students in the faculty. I would hope an incoming president understands this is a means of expressing passion and leadership versus this being a business. <p>Racheal</p> <ul style="list-style-type: none">- Split on both sides of the argument- Previous knowledge handy for the transition into the role- Voter fatigue <p>Mona</p> <ul style="list-style-type: none">- Clarification regarding Mr. Baidens standpoint on the issue- It's difficult to measure someone's passion for the MSS just because they've been involved in other places. I feel that a general sense is a student develops an experience over time to develop a passion for leadership and science. <p>Ryan Threndyle</p> <ul style="list-style-type: none">- Echoing Mona's beliefs <p>Rabeena</p> <ul style="list-style-type: none">- Dangerous to quantify someone's experience because that can
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	<p>create an exclusive experience. For example having a committee member who had poor involvement, may still be allowed to run although not having shown their passion.</p> <p>Daniel</p> <ul style="list-style-type: none">- Having someone who is invested in science is not a fact of past involvement. Many presidents in the past have been elected from core members, but there have still been years where the MSS was not extremely progressive or successful.- Taking the MSU for example, there are successful individuals who have and have not been involved <p>Ryan Deshpande</p> <ul style="list-style-type: none">- Be cautious of the environment when you create an exclusive environment- You restrict ideas and growth. A fresh perspective can be what a society needs. You devalue other experiences and this does an injustice- The role of a president is more of a visionary instead of a logistical approach <p>Billy</p> <ul style="list-style-type: none">- With the requirement of having past experience, this is a check to make sure the people running for these positions have any experience with the role. It's important for a student to be aware of the MSS. If that type of requirement is removed, I'm curious what can be done to keep that in check. If it's open, there's the larger opportunity for a popularity contest. Popularity can propel someone into a position, so consider if there is anything to edit in terms of what our proposal would be. <p>David</p> <ul style="list-style-type: none">- Popping the imaginary MSS Bubble- Need a way to engage the fact that this is not a popularity contest- Role itself is intimidating and need a way to disserte who is the best candidate for this role <p>Ksenia</p> <ul style="list-style-type: none">- As an alternative, we should look into some of the elected positions being changed into hired positions, and restructuring other portions of the <p>Elsie</p> <ul style="list-style-type: none">- Note that the votes were skewed. VPs and the president had the same viewpoint whereas the of the year reps were that to abstain <p>David:</p> <ul style="list-style-type: none">- Many peripheral positions are already hired and it's a lot more work to have to increase the number of interviews that elected members must conduct. Many applications come in and in a sense, it's efficient to maintain the core executive structure.
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	<p>Motion: Shall the MSS put forward a motion at the January General Assembly to repeal section 6.5 of the MSS Constitution? Voted For - Ive, Josh, Patricia, Mona, Connor, Rabeena Voted Against - None Abstained - David, Elsie Adina, Emma, Jayne, Rohan</p>
<p>Josh Yachouh - VP Internal</p>	<p>VP Finance Status</p> <ul style="list-style-type: none"> - Decision to vacate the position - Reach out to Josh if you have any concerns - New VP Finance will be elected on December 1st <p>Patricia</p> <ul style="list-style-type: none"> - Hanna Ghanayem has offered to be involved in the transition process
<p>Billiam Zizek - Tutoring Coordinator</p>	<p>Service Update</p> <ul style="list-style-type: none"> - Logistics <ul style="list-style-type: none"> - Surpassed 150 sessions exceeding the engineering tutors session count - - Will be hiring more tutors in January - Database was down for the 4th time. Need a way to handle the massive amount of influx. <ul style="list-style-type: none"> - Applying to a funding source (Ex. SIF) to tackle this issue <ul style="list-style-type: none"> - Faculty source as well - Paypal base for the database - Feedback gathered after each session (optional) <ul style="list-style-type: none"> - Maintaining very high ratings from students in feedback - Tutors are knowledgeable and strong communicators - 95% of tutors feel supported in the role - Issue on tutor session promotions <ul style="list-style-type: none"> - After meeting with the Dean of Science - Departments were excited and looking to aid in advertising - A2L as a medium for advertisement - Lecture opportunity in Science 1A03 - TutorBright <ul style="list-style-type: none"> - Interested in partnering with the service and provide financial support - Indefinitely suspending collaboration with the HelpHub <ul style="list-style-type: none"> - Uneasy due to there being a \$3 fee goes to the company - Patricia <ul style="list-style-type: none"> - One-sided discussion <p>Kobina</p> <ul style="list-style-type: none"> - Question: Where do you see the tutoring going in term 2, what are the improvements? <p>Billy</p>



	<ul style="list-style-type: none"> - We're routing changes in talks with department and feedback. We're looking into gaining the external funding resources, and we may have to consider placing a permanent solution to the database issues - Partnership with tutorbright: They've given scheduling resources, and online tools for us at no cost. <p>Josh:</p> <ul style="list-style-type: none"> - Consider freelancing a computer science student. Through an honorarium system. <p>Billy</p> <ul style="list-style-type: none"> - Agreed and this is something that will be considered moving forward. <p>Brian</p> <ul style="list-style-type: none"> - We should definitely consider paying someone. This is something that, if anything were to happen to the database, we'd want it to be prevented. Question: Why is tutorbright reaching out? <p>Billy</p> <ul style="list-style-type: none"> - Agreed. - Answered as saying that tutorbright is actually McMaster Alumni and they were just excited to be able to contribute. <p>Patricia</p> <ul style="list-style-type: none"> - The tutorbright looked as it as a two-way system. They offered to hire our science students to tutor children, in exchange for their resources. <p>Monish</p> <ul style="list-style-type: none"> - To build on the database issue. I know computer science students who can aid us. It isn't the only issue though, the website building is not supportive of every time of source for a database so we may need to consider plenty of shifts to the online system. <p>Mona</p> <ul style="list-style-type: none"> - I want to gather people's' thoughts on if we should publicize that we are looking for help, or privately. <p>Josh</p> <ul style="list-style-type: none"> - Definitely recommend to do this privately to find a very skilled individual <p>Billy</p> <ul style="list-style-type: none"> - To close, I want the takeaway to be that this is something we can run for no cost. It was quoted at tens of thousands of dollars and we've done it with so little.
<p>Michelle Lohbihler, Michelle Goldsand - Co-Directors of Sports</p>	<p>Basketball Tourney</p> <ul style="list-style-type: none"> - Tournament is a week away - Need further promotions to get more teams to sign up <p>Connor</p>



	<ul style="list-style-type: none"> - We have many events occurring this week, and it would be difficult to do in a specific way. It's best to actively target individuals. <p>Michelle L</p> <ul style="list-style-type: none"> - If you know anyone who is interested, or anyone who might be interested, please reach out to people. <p>Patricia</p> <ul style="list-style-type: none"> - Number of events is intimidating. It would be <p>Ive</p> <ul style="list-style-type: none"> - Can use the opportunity to promo events at other events <p>Ryan</p> <ul style="list-style-type: none"> - Try to be concise with this conversation. Be aware that these events this week reach a different niche of people and it's not necessarily a bad thing. We will attract the people who really want to come out. That's the bottom line. <p>Adina</p> <ul style="list-style-type: none"> - It is definitely fair to feel overwhelmed with events. If you feel there's a lot going on this week, it can be moved next week. This is a conversation <p>Brian</p> <ul style="list-style-type: none"> - Consider doing a promo week <p>Josh</p> <ul style="list-style-type: none"> - This is very short-noticed and it may not work on the communications team <p>David</p> <ul style="list-style-type: none"> - Things get easily drowned out when promotions are pushed together. It's best for every event to get the spotlight on a day. <p>Rabeena</p> <ul style="list-style-type: none"> - It doesn't make sense to have this conversation right now. We shouldn't be considering planning around events this week. We should look to the future to make sure that event planning is coordinated better to not conflict with each other. <p>Michelle L</p> <ul style="list-style-type: none"> - Does anybody know where we can borrow speakers or a microphone for the event? - Ryan <ul style="list-style-type: none"> - Consider grabbing a discount with AVTEK - Still looking for volunteers <ul style="list-style-type: none"> - Connor: Go with street team for promotions and external committee - Still looking for prizes, should we go with shirts? - General consensus is yes.
Ryan Threndyle -	Ticket Sales



<p>Formaldehyde</p>	<ul style="list-style-type: none"> - Formaldehyde tickets are going on sale on Nov 26 @ noon - Link posted to event page <ul style="list-style-type: none"> - Will be live tomorrow - Please promote this event and invite students to this event - Judit <ul style="list-style-type: none"> - Process of students obtaining their tickets - Purchasing machine to obtain tickets and will obtain a email telling them to pick up their tickets at the MSS Office - Request students ID and provide link to table seatings, accommodations, meal, etc. - Familiarize yourself with the arrangements for seating and bus times. - Scanning machine to verify individual has purchased tickets <ul style="list-style-type: none"> - Limit of 2 tickets per person - Can only pick up tickets for their guest <ul style="list-style-type: none"> - Exception: If students are on exchange - Need to use their McMaster email <ul style="list-style-type: none"> - If hotmail or another server used, please refer the situation to Ryan
<p>Rabeena Obaidullah- VP External</p>	<p>External Affairs Committee Update and Alumni Contacts</p> <ul style="list-style-type: none"> - Tabling Charity and MacSci Explore <ul style="list-style-type: none"> - Information on MaSci Explore - Signup sheet to provide more information (online database) - Charity - Canadian Mental Health Association <ul style="list-style-type: none"> - Mental Health Awareness <ul style="list-style-type: none"> - Via classtalks and a video - Distinguish mental health and mental illness
<p>Rohan Lohana - Third Year Rep</p>	<p>MacSci Trivia Night</p> <ul style="list-style-type: none"> - Will be held Nov 24 @ 6:00 PM - 5 rounds with teams of two - 15 Q per round - Need volunteers to distribute waivers, keep score, MC etc. <p>Josh</p> <ul style="list-style-type: none"> - Get Street Team members, Sciclones and External Committee members to volunteer <p>Josh</p> <ul style="list-style-type: none"> - Categorize based on science discipline or any topic <p>Patricia</p>



	<ul style="list-style-type: none"> - Communicate with program societies
Connor MacLean - VP Communications	<p>Science Swag Recap, Upcoming events</p> <ul style="list-style-type: none"> - Sold \$2000 worth of swag - Mostly sweaters 30-40 - Can be distributed as prizes (\$700 limit) <p>LinkedIn Photoshoot</p> <ul style="list-style-type: none"> - Wed-Thursday from 6-7 - Share and subscribe to upcoming events <p>Street Team</p> <ul style="list-style-type: none"> - Students happy with the current experience
Adina & Emma - First Year Reps	<p>First Year Stress Less Fest</p> <ul style="list-style-type: none"> - Will be held on Nov 22 - First year meet and greet as well as distressor - Food and Drinks, etc.
Elsie - Second Year Rep	<p>Year Rep Event</p> <ul style="list-style-type: none"> - Loose leaf tea and make a tea blend before studying before midterms/exams <p>Patricia</p> <ul style="list-style-type: none"> - Potential wellness wednesday event so double check with the Sports coordinators and combine a Wellness Wednesday with this. - One bigger event is better than 2 small ones in this case.
Mona Khalid - VP Academic	<p>Potential Advocacy Campaign</p> <ul style="list-style-type: none"> - Allocate for the potential to hire more Teaching Professors <p>Course Evaluations</p> <ul style="list-style-type: none"> - Promotions - Updates will be provided via Social Media (ex. Facebook) -
Bhavya Singh - SIF Co-Director	<p>Volunteer Appreciation Party</p> <ul style="list-style-type: none"> - Potential Potluck or Cupcake decoration Event - Open to members of all committees on the MSS - Logistics will be handles via a Google Form

Time of Meeting Conclusion: 8:43 pm.